**附件3**

**茅台学院仪器设备维护保养记录表**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **仪器设备基本信息** | | | | | | | | | | |
| 设备  名称 | |  | | 型号 | |  | 生产  厂家 | |  | |
| 使用  单位 | |  | | 设备  负责人 | |  | 放置  位置 | |  | |
| 购置  日期 | |  | | 保修  期限 | |  | 设备  编号 | |  | |
| **仪器设备维护保养记录** | | | | | | | | | | |
|  | 时 间 | | 运行状态 | | 保养内容 | | | 保养人 | | 备注 |
| 1 |  | |  | |  | | |  | |  |
| 2 |  | |  | |  | | |  | |  |
| 3 |  | |  | |  | | |  | |  |
| 4 |  | |  | |  | | |  | |  |
| 5 |  | |  | |  | | |  | |  |
| 6 |  | |  | |  | | |  | |  |
| 7 |  | |  | |  | | |  | |  |
| 8 |  | |  | |  | | |  | |  |
| 9 |  | |  | |  | | |  | |  |
| 10 |  | |  | |  | | |  | |  |